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Dear New Patient,

Welcome to Hunterdon Otolaryngology & Allergy Associates! We are happy that you have chosen our office to manage your ear, nose and throat health. To simplify your initial visit, we have provided some paperwork for you to review and complete prior to your appointment as well as some helpful reminders. Please locate the required forms on the website, download and complete them before you arrive.

**Paperwork to be reviewed and completed:**

- Registration Form (initial policies and sign)
- Personal Health History Form
- Medication and Pharmacy Information Form
- Review of Symptoms Form
- Policies: "Your Insurance and Our Office", Financial and Privacy
- HIPAA form

**Reminders:**

- Please bring your current **insurance card** to your appointment. We need to make a photocopy of it to keep in your medical record.
- If your insurance requires a **referral**, please make necessary arrangements with your primary care physician and bring the referral to your appointment. If you do not have the necessary referral, we will gladly see you but we will request payment in full at the time of service.
- Allow **sufficient travel time** to arrive at our office. Please remember there is always construction on Route 31 (directions available at HunterdonENT.com)
- Other: \_\_\_\_\_

Please call our office if you have any questions. We look forward to seeing you soon!

Sincerely,

The Hunterdon Otolaryngology & Allergy Associates Staff